



Prescott Country Club
Property Owners Association
BOARD of DIRECTORS MEETING MINUTES - JANUARY 10, 2024
www.pccpoa.com

The following minutes will be approved subject to corrections at the next Board of Directors meeting.

Date & Time:

Pursuant to Section 7.0 of the POA Bylaws, a Regular Board of Directors Meeting was held on 1/10/2024 at 6:10 PM at the Property Owners Association - Activity Center.

Officers and Quorum:

The President, Bob Heise, opened the meeting and Vice President Al Zielinski took Minutes. The following additional Board Members were present: Jennifer Lynch, Gracelyn Palmer, Maddy Childers, Joe Pichitino and Jim Sexton. PJ Bradfield was absent.

Minutes:

Bob Heise and Maddie moved to approve the November 8, 2023 minutes without reading; All approved.

Treasurer's Report:

Total Income for 2023 was \$110,673. Total Expenses were \$97,284 which includes a \$10,000 transfer to Reserves. As of December 31, 2023 Account Balances were: Operating \$98,713 and Reserves \$62,934. Jennifer motioned to transfer \$5,000 now into Reserves and possibly more in the 2nd Quarter. All Approved.

Office Manager's Report:

Bob Heise reported the 2024 Assessments are due January 31st and if not paid, a \$15 late fee will be applied.

Committee Reports:

- **Architectural:** 50 Permits were issued in 2023. Al reported that ReMax expects to get a Certificate of Occupancy from the Town of PV and be operational by the end of the month.
- **Budget & Finance:** Information was given in Treasurer's Report.
- **Building & Common Areas:** Al reported Titan Landscape will be changing the Lead and Crew next week, will meet the new staff. Holiday decorations were taken down last week at the Office and Entrance.
- **Enforcement & Safety:** There is a problem with residents not complying with Letters of Violation. Residents should also be aware that per State Statute, political signs are only permitted August 23 to November 7.
- **Community Events & Relations:** Jennifer reported she will be working with Jonny's to take down the lights on the Sequoia at the entrance on Monday, January 15. Maddie and Joe will assist.
- **Nominating Committee:** Chris Baum volunteered.

New Business:

- **President Bob Heise & Board:** Administered the Board of Directors Oath of Office, Confirmed the 2024 Meeting Schedule, Confirmed the 2024 Committee Assignments and Check Signatories - All approved in the Previous Organizational Meeting.
- **By-Laws:** Action items remaining are: The Final Document needs to be signed & recorded and a Disbursement Policy needs to be drafted.
- **Reserve Study Draft Review:** Tabled until February 14 Board Meeting.

Announcements -

- Next Board Meeting will be February 14, 2024.
- The Office will be closed January 15 (MLK Day) and February 19 (Presidents Day)
- Spring Community Garage Sale: Friday May 3 - Sunday May 5, 2024

Adjournment:

Jennifer motioned to adjourn; Al 2nd, all approved. Meeting was adjourned at 7:20 pm

Al Zielinski - Vice President: _____

Date Approved: _____