



**Prescott Country Club
Property Owners Association
BOARD of DIRECTORS MEETING MINUTES - October 4, 2023
www.pccpoa.com**

The following minutes will be approved subject to corrections at the next Board of Directors meeting.

Date & Time:

Pursuant to Section 7.0 of the POA Bylaws, a Regular Board of Directors Meeting was held on 10/4/2023 at 7:10 PM at the Property Owners Association - Activity Center.

Officers and Quorum:

The President, Bob Heise, opened the meeting and Al Zielinski took Minutes. The following additional Board Members were present: Jennifer Lynch, Gracelyn Palmer, PJ Bradfield and Maddy Childers. (Joe Pichitino and Jim Sexton absent)

Minutes:

Jennifer Lynch made a motion to accept the August 9, 2023 minutes without reading. The motion was seconded and passed unanimously.

Office Manager's Report:

Bob Heise reported Marge will be sending out 2024 Assessment Bills of \$57 on November 6th. Assessments are due January 31st or a \$15 late fee will be applied. There was an error in the previous newsletter stating \$55. Also noted the Prescott Country Club - Historic Logo is being applied to all documents, letter head and envelopes.

Committee Reports:

- **Architectural:** 6 Architectural Permits were issued in the past month.
- **Budget & Finance:** Operating Account balance is \$71,736 Reserves \$62,931 Total Accounts = \$134,768 Jennifer also reported the 2024 POA Budget meeting is scheduled October 17 at 11:00 am.
- **Building & Common Areas:** Al deferred to report under New Business but noted we signed and agreement with ReMax regarding providing power from our APS pedestal to his sign.
- **By-Laws Revision:** Jennifer reported the ballot on By-Law Revisions will go out with the Election mailing. Al noted some minor edits need to be made prior to going out.
- **Enforcement & Safety:** Jim absent - No report. Al discussed history of paving Old Black Canyon. Residents are concerned about increased traffic and baseline counts have been recorded by Yavapai County.
- **Community Events & Relations:** Jennifer reported the Community Food Drive, Parade and Tree Lighting will be on November 30 at 5:30 PM (Dusk) The Parade starts at the Golf Course parking lot and goes around the PCC outer loop. Paul with ReMax has agreed to let the community use his parking lot for the Tree Lighting.
- **Nominating Committee:** Nominations completed at previous October 4 General Membership Meeting.

Unfinished Business: None

New Business:

- **2024 Landscape Maintenance Bids** - Al presented the tabulation of bids for the 2024 Landscape Maintenance contract. There were 3 bids received; Low Bid was Titan Landscape at \$825 per month. The Board approved contracting with Titan for 2024 Landscape Maintenance.
- **Activity Room Carpet** - Al discussed issues and expense of maintaining the carpet in the activity room and wants feedback on changing to a hard surface floor. Jennifer, Al and PJ to research further.
- **Reserve Study** - Al presented an update on the Reserve Study and a meeting/site inspection is scheduled for November 2, 2023 at 10:00 AM with Association Reserves.

Announcements -

- Next Board of Directors Meeting is scheduled for Wednesday, November 8, 2023 at 6:00 pm
- The Office will be closed November 10 (Veterans Day) and November 22-24 (Thanksgiving)

Adjournment:

At 7:50 pm Jennifer made a motion to adjourn the meeting. The motion was seconded; meeting was adjourned.

Al Zielinski - Vice President: _____

Date Approved: _____